



*"The mission of the Erie County Board of Developmental Disabilities is to:
Inspire, empower and support individuals and their families."*

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Main Conference Room (Room 107), 4405 Galloway Road, Sandusky, Ohio 44870

BOARD MEETING MINUTES

June 20, 2019

PRESENT

Board Members: Howard Collins, David Danhoff, John Hoty, David Stuck and Melissa Tomaro.

ECBDD Staff: Carrie Beier, Rachel Malone and Michelle Kelley.

VISITORS SIGNED IN

Sharon Travis, Adrienne Keys, Jennifer Kinney, Rebecca Walter, Beth Schanke, Diane Corso, Kevin Ferback, Traci Beaverson, Natalie Mejia and Maggie Thurston.

I. CALL TO ORDER AND ROLL CALL

The June 20, 2019 Board Meeting was called to order at 5:00 p.m. by President, Mr. David Stuck. Roll Call was taken. Mrs. Stacie Schmid was absent excused. All other Board Members were present.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

A. Inclusive Football Camp

The ECBDD partnered with Sports Force and the Legends Foundation to host an Inclusive Football Camp for local school aged children on Saturday, June 15th at Sports Force Park. Local high school football coaches and football players volunteered at the event to lead skill sessions for participants. Approximately 40 kids participated. Buckeye Cable Sports Network (BCSN) attended and put together a view highlighting the event. The video was viewed.

B. Introduction of New Staff

- Jennifer Kinney, Director of Children's Operations, introduced new staff member Natalie Mejia to the Board. Natalie works in the Early Intervention Department as a full-time Developmental Specialist, she started in January.
- Adrienne Keys, SSA Manager, introduced two new staff members to the Board, Maggie Thurston and Tracie Beaverson. Maggie and Tracie work full-time as SSA's in the IFS Department, they both started in June.
- Natalie, Maggie and Tracie shared some information about themselves and were welcomed by Board Members.

IV. APPROVAL OF MAY 16, 2019, MEETING MINUTES

Mr. John Hoty made a motion to approve the May 16, 2019, Board Meeting minutes. Ms. Melissa Tomaro seconded the motion. With all members in favor, the motion passed.

V. BOARD ACTION ITEMS

A. **Ethics Committee:** The Ethics Committee did not meet.

B. **Finance Committee:**

1. **Finance Committee Report**

Rachel Malone reported the May Finance report was reviewed by the Finance Committee in detail. Rachel shared the following highlights:

- Reimbursement received for the past several months for Rachel's services to Crawford County which is \$1,000.00 per month.
- Revenue: Help Me Grow (HMG) revenue appears to look low due to timing of check. Natalie Mejia, a FT staff, was corrected from being noted as a PT staff.
- Expenditures: Family Directed Resources (FDR) dollars spent. Continued placement of an individual at an Intermediate Care Facility (ICF).
- Reprint of several stale dated checks.
- Three pay periods occurred in May.

2. **Fiscal Report**

The Fiscal Report for Month End May 31, 2019 was distributed for review and approval (handout). Mr. Howard Collins made a motion to approve the May Fiscal Report as submitted. Mr. John Hoty seconded the motion. With all members in favor, the motion passed.

C. **Policy Committee**

1. The Policy Committee reviewed three policies in May. These policies included:
 - The Electronic Signature Policy was reviewed with no revisions;
 - The Fiscal Policy was reviewed with no revisions;
 - The Proper Use of Public Funds Policy was reviewed with no revisions.
2. No revisions were made to these policies and therefore a motion was not required.

VI. DEPARTMENT REPORT

A. **Service & Support Administration Report**

The Service & Support Administration (SSA) Report was shared with Board Members (handout). Adrienne Keys, SSA Manager, reviewed the report. There was no discussion on the information.

VII. OLD BUSINESS

A. **Open Board Member Seat**

One Board Member seat remains open and is an Erie County Commissioner appointed position. Carrie remains in contact with the Commissioners office to check on the status of the vacant seat.

VIII. NEW BUSINESS

A. State Budget Update

Carrie Beier reported that the State Budget is expected to be voted on in the coming weeks. She will keep the Board updated on the status of the State Budget as it relates to the DD field.

B. Shared Service Agreement with Huron County for Self-Advocacy & Community Integration Specialist

Mr. John Hoty made a motion to approve the contract for Shared Services with the Huron County Board of Developmental Disabilities (HCBDD) for the Self-Advocacy and Community Integration Specialist position. This agreement shall be effective 6/5/19 and remain in effect until 6/4/20. This motion would authorize the Superintendent to execute the agreement. The motion was seconded by Mr. David Danhoff. With all members in favor, the motion passed.

IX. SUPERINTENDENT REPORT

Carrie Beier, Superintendent, distributed and reviewed her monthly report.

- Carrie attended the following meetings, trainings and activities: OASC Conference call, Rocking the Rules webinar, ECBDD Management training on Reflective Supervision, Region 1 Superintendent meeting, Community Corrections meeting, Kiwanis Meeting, Human Resources Management Training, Trauma Informed Care training, OACB Spring Conference, Motivational Interviewing training, Self-Advocate meeting, Mental Health Sequential Intercept Mapping meeting, Engage 2.0 grant Mobile Response meeting, Senator Gavarone Provider Shortage meeting, Clearwater COG Board meeting, Erie County Chamber afterhours event, FCFC Executive Meeting, Individuals with DD Engaging in Sex Offending training and Positive Behavior Supports Training.
- Public Relations:
 - Erie County Board of DD & HMG Social Media Statistics – May 2019 (handout).
 - Sandusky Register newspaper articles (handout):
 - Group to aid grandparents raising kids affected by opioid epidemic- 5/21/19
 - Firelands Faces- 5/18-5/19/19
 - Honoring the Fallen- 5/24/19
 - Free Inclusive Football Clinic- 6/8-6/9/19, 6/13/19 and 6/14/19
 - Sports Force to host free inclusive football clinic- 6/14/19
 - Never too early for football- 6/17/19
- Waiver Waiting List: As of June 1, 2019, Erie County has 4 individuals who have met the waiver waiting list qualifications to receive waiver supports within the next 12 months. We continue to move forward with completing all of our assessments for Erie County by September 2019.
- Personnel:
 - Compressed contract negotiations with the non-SSA unit took place on May 16th, 17th and 20th.

- Open Positions:
 - SSA- the two vacant full-time SSA positions have been filled. Maggie Thurston, SSA, started on 6/3 and Traci Beaverson, SSA, started on 6/17.
 - Home Visitor- we have one, open part-time Home Visitor position. A second interview will be conducted next week.
 - Individual & Family Support Specialist- we have one, open full-time position. This position has been posted internally and will be posted externally as appropriate.
- OACB: House Bill 166 (Budget Bill)
 - New budget language requires County Boards and Superintendents to submit to DODD a 5-year fiscal forecast and a 1-year annual plan, which will contain specific elements as outlined by DODD. DODD and the Senate are considering new language as they are making proposed changes in the budget bill process.
 - The Senate proposed increasing the Direct Service Provider rate to \$12.38/ hour in year one of the budget and up to \$13.38/ in year two.
 - The increased funding for Early Intervention Service Coordination remained untouched out of the House with one addendum from a private agency asking for some of the EI funding to go directly to their agency for statewide vision services. This is not a change that county boards are in support of at this time and OACB will be lobbying to have this addendum removed. The Senate Finance Committee removed the Sight Center earmark in their latest version. Today, the Amendment was put on the floor of the house to be voted on.
 - OACB has testified and is lobbying to move forward with allowing DODD to implement a new rate structure for non-medical Transportation. The current rate structure is based on large vehicles transporting large numbers of people and does not support community connectedness or integration. The Senate removed the House language to convene a statewide committee to study the need for the next 2 years. This was already done by DODD and would be a duplicative effort in favor of those who are not supportive of changing the current system of busing as transportation.
 - Intermediate Care Facility/Individuals with Intellectual Disabilities (IID) facilities language has been added to the Senate version of the Budget Bill (handout).

X. EXECUTIVE SESSION

Mr. David Danhoff made a motion to enter into Executive Session for certain personal matters to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee. The motion was seconded by Ms. Melissa Tomaro. Roll call vote followed:

Mr. Howard Collins	AYE
Mr. David Danhoff	AYE
Mr. John Hoty	AYE
Mr. David Stuck	AYE
Ms. Melissa Tomaro	AYE

At 5:25 p.m. the Board entered into Executive Session.

At 5:54 p.m. the Board exited from Executive Session.

Mr. Howard Collins made a motion to approve the union contract between the Erie County Board of Developmental Disabilities and the Erie County Board of DD Employees Association. This contract is effective 7/1/19 and commencing on 6/30/22. This motion would authorize the Superintendent to execute the contract. Mr. John Hoty seconded the motion. With all members in favor, the motion passed.

XI. ADJOURNMENT

Ms. Melissa Tomaro made a motion to adjourn the Board meeting at 5:56 p.m. Mr. Howard Collins seconded the motion. With all members in favor, the motion passed and the June Board meeting was adjourned.



Recording Secretary

7-18-19

Date