



*"The mission of the Erie County Board of Developmental Disabilities is to:  
Inspire, empower, and support individuals and their families."*

**ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**  
4405 Galloway Road, Sandusky, Ohio 44870

**BOARD MEETING MINUTES**  
**August 18, 2022**

**PRESENT**

Board Members: Mark Harrington, Eric Kibler, Katelyn Miller, Stacie Schmid, and Tracey Susana.

ECBDD Staff: Carrie Beier, Michelle Kelley, and Rachel Malone.

**VISITORS SIGNED IN**

Diane Corso and Felicia Zendejas.

**I. CALL TO ORDER**

The August 18, 2022, Board Meeting was called to order at 6:00 p.m. by Vice President, Mr. Eric Kibler.

**II. ROLL CALL**

Roll Call was taken. Mr. Dave Danhoff was absent excused. All other Board Members were present.

**III. PLEDGE OF ALLEGIANCE**

**IV. PUBLIC COMMENT**

There was no Public Comment.

**V. APPROVAL OF JULY 21, 2022, MEETING MINUTES**

Mr. Mark Harrington made a motion to approve the July 21, 2022, Board Meeting minutes as submitted. Mrs. Tracey Susana seconded the motion. With all members in favor, the motion passed.

**VI. BOARD ACTION ITEMS**

A. **Ethics Committee Report:** The Ethics Committee did not meet.

## **B. Finance Committee**

### **1. Finance Committee Report**

The Finance Committee met this month. Rachel Malone reported that the July financials were reviewed by the Finance Committee. Rachel shared the following highlights:

- Revenue and expenses are on target for YTD.
- We received our 2<sup>nd</sup> half levy taxes in August.
- The committee briefly discussed a newly proposed county board fiscal sustainability report card system. This initiative would be similar in practice to the system used by the Ohio Department of Education with local school districts. This proposed initiative would need to be detailed in Ohio Revised Code as it moves forward.

### **2. Fiscal Report**

The Fiscal Report for Month Ending July 31, 2022, was provided for review and approval (handout). Mrs. Tracey Susana made a motion to approve the July Fiscal Report as submitted. Mrs. Katelyn Miller seconded the motion. With all members in favor, the motion passed.

## **C. Policy Committee Report**

The Policy Committee reviewed two policies in August. These policies were the:

- Family Directed Resources Policy
- Technology First Policy

The Family Directed Resources Policy was reviewed and revised, and the Technology First Policy is a new policy. The Policy Committee is recommending Board approval of these policies. Mrs. Stacie Schmid made a motion to approve the policies. Mr. Mark Harrington seconded the motion. With all members in favor, the motion passed.

## **VII. OLD BUSINESS**

There was no Old Business.

## **VIII. NEW BUSINESS**

### **A. Director Hauck Visit to ECBDD**

Carrie Beier informed Board Members that Director Kimberly Hauck, from the Ohio Department of Developmental Disabilities, will be visiting the Erie County Board on Thursday, September 1, 2022, from 9-11am. Board Members are invited to stop by at any time during her visit, if available.

### **B. DD System Reform**

Carrie Beier reported DODD has hired a consultant to assist with DD System Reform. The goal is to simplify the system with emphasis on revising Ohio's current waiver system and rate structure.

### **C. Donation to Clark Scholarship Program at Firelands BGSU**

Mrs. Tracey Susana made a motion to approve the Erie County Board of Development Disabilities use donated funds to make a donation to the Clark Scholarship Program at Firelands BGSU in the amount of \$10,000.00, earmarked for Erie County resident program needs. Mrs. Stacie Schmid seconded the motion. With all members in favor, the motion passed.

## **IX. SUPERINTENDENT REPORT**

- Carrie attended the following virtual/remote meetings, trainings and activities: Erie County Family & Children's First Council July Meeting, Ohio Provider Resource Association Provider Friday Five's virtual, Ohio Association of County Boards Superintendent Executive meeting, Superintendent Summer Conference (SEC), United Way Board meeting, Clearwater Council of Government Board meeting, Clearwater Council of Government Management Trauma/Resiliency Training, volunteered at Ironman event, All staff Coffee with Carrie, Supported Decision Making meeting, Clearwater Council of Government Provider meeting, and Kiwanis meeting.
- **Media/Public Relations:**
  - Sandusky Register: None
  - Community Connections Calendar- visit the ECBDD website at [www.eriecbdd.org/events](http://www.eriecbdd.org/events) for our full calendar of events.
- **Personnel:**
  - We are taking a pause on recruiting for the position of HMG Home Visitor. We will resume efforts to fill this position in the fall or winter.
  - We are interviewing for the SSA manager position. We hope to fill this position in the near future.
  - Staff are appreciative of the flexible scheduling and optional remote workdays. This has been a positive agency culture experience to this point. We will continue to monitor and evaluate these practices as we move forward.
- **Erie County Providers:**

**HPC Services:** We continue to have a need for Homemaker Personal Care drop-in services for a few in our county. Individuals with complex needs and behaviors, as always, are the hardest to find a willing and able provider to serve them.

**COG Attachment:** The Clearwater COG is offering board training on the topic of "Informed Decision Making". See attached flyer for details. If you are interested in attending, please inform Carrie.

- **DODD**

### **Announcement: DODD Waiver Redesign Initiative**

There is a statewide stakeholders group called the "Blueprint Group" who is participating in the redesign of the Ohio Waiver System. DODD has also contracted with a national consultant to help guide the state through this redesign process. I will be sharing details of this effort as this effort moves forward. Local County Board Staff, parents, individuals with DD, Providers and other system stakeholders make up the Blueprint group to make sure all voices are represented. County Board Superintendents have banded together to provide a unified voice regarding what the priorities are for local county boards.

**Reminder: County Board Provider Retention Program (6.5% retention payments):**

DODD shared that CMS has approved the Appendix K application allowing for

County Boards to fund the 6.5% retention payment program discussed over the past few months. DODD is in the process of filing a rule that will allow the County Board Provider Retention Payment Program to go into effect. DODD shared with us today that they feel they are unable to file the rule as an 'emergency rule', meaning it will have to go through the normal rule-making process, which means a start date is still at least 60 days away. DODD has indicated that the rule can be retroactively implemented to the date of Appendix K approval, which is considered July 1st, allowing for 2 quarters worth of payments once the rule is effective in the fall. There are still many questions as this program rolls out, and DODD will be providing training, FAQs, and other resources to ready the field.

#### **X. EXECUTIVE SESSION**

Mr. Eric Kibler made a motion to enter into Executive Session for **certain personal matters** to consider the appointment, employment, dismissal discipline, promotion, demotion or compensation of a public employee. Mr. Mark Harrington seconded the motion. Roll call vote followed:

Mark Harrington AYE  
Eric Kibler AYE  
Katelyn Miller AYE  
Stacie Schmid AYE  
Tracey Susana AYE

At 6:17 p.m. the Board entered Executive Session.

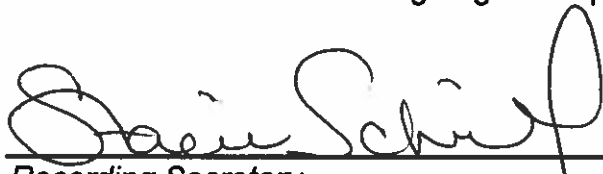
At 6:56 p.m. the Board exited Executive Session.

#### **XI. ADJOURNMENT**

Mrs. Tracey Susana made a motion to adjourn the Board meeting at 6:57 p.m. Mr. Mark Harrington seconded the motion. With all members in favor the motion passed, and the August Board meeting was adjourned.

#### **XII. TRAINING**

Board Member Training was held following the meeting on the topic of: Crisis Communication. The training began at approximately 7:00 p.m. and ended at 8:00 p.m.



*Recording Secretary*

9-12-22

*Date*