



*"The mission of the Erie County Board of Developmental Disabilities is to:
Inspire, empower, and support individuals and their families."*

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

4405 Galloway Road, Sandusky, Ohio 44870

BOARD MEETING MINUTES

June 16, 2022

PRESENT

Board Members: Dave Danhoff, Mark Harrington, Eric Kibler, Katelyn Miller, Stacie Schmid, and Tracey Susana.

ECBDD Staff: Carrie Beier, Michelle Kelley, and Rachel Malone.

VISITORS SIGNED IN

Diane Corso, Jennifer Kinney, Beth Schanke, and Felicia Zendejas.

I. CALL TO ORDER

The June 16, 2022, Board Meeting was called to order at 6:00 p.m. by Board President, Mr. Dave Danhoff.

II. ROLL CALL

Roll Call was taken. All Board Members were present.

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

There was no Public Comment.

V. APPROVAL OF MAY 17, 2022, MEETING MINUTES

Mr. Mark Harrington made a motion to approve the May 17, 2022, Board Meeting minutes as submitted. Mrs. Tracey Susana seconded the motion. With all members in favor, the motion passed.

VI. BOARD ACTION ITEMS

A. **Ethics Committee Report:** The Ethics Committee did not meet.

B. Finance Committee

1. Finance Committee Report

The Finance Committee met this month. Rachel Malone reported that the May report was reviewed by the Finance Committee. Rachel shared the following highlights:

- Revenue and expenses are on target for YTD.
- Health insurance conversations continued. Reviewed 6-month report and will review again at end of 3rd and 4th quarters. Discussed changes in budget line items for 2023 to better align with new health insurance reporting.
- Family Directed Resources (FDR) funds were transferred to Ability Works.

2. Fiscal Report

The Fiscal Report for Month Ending May 31, 2022 was provided for review and approval (handout). Mr. Eric Kibler made a motion to approve the May Fiscal Report as submitted. Mrs. Katelyn Miller seconded the motion. With all members in favor, the motion passed.

C. Policy Committee Report: The Policy Committee did not meet.

VII. DEPARTMENT REPORTS

A. SSA Department Report

The SSA Department Report was distributed to Board Members (handout). Felicia Zendejas, Director of IFS, reviewed highlights from the report.

B. Children's Options Department Report

The Children's Options Department Report was distributed to Board Members (handout). Jennifer Kinney, Director of Children's Options, reviewed highlights from the report.

C. Community Supports Department Report

The Community Supports Department Report was distributed to Board Members (handout). Diane Corso, Director of Community Supports, reviewed highlights from the report.

VIII. OLD BUSINESS

A. Huron County Board of DD Superintendent Services (Emergency)

Carrie Beier reported that we have received the contract back from Erie County Prosecutors office to create a contract for shared Superintendent Services with the Huron County Board of DD Superintendent. These Superintendent Services would be accessible to the Board on an as needed basis, should a Superintendent be needed, due to an emergency situation. The contract is now being reviewed by the Huron County Board of DD and a motion to approve it is anticipated in the coming months.

B. Provider Appendix K Payment

Carrie Beier reported all county boards are investigating options to support the hourly wage of frontline DD workers by investigating financial options that would not

require immediate rule revisions. At this time a 6.5% lump sum is being considered and will equate to \$1.00 per hour increase for front line workers. This option has been reviewed and approved by DODD, OPRA and the Ohio Department of Medicaid. It has been sent to the Centers for Medicare and Medicaid (CMS) at the federal level for approval through Appendix K.

IX. NEW BUSINESS

A. Home Visiting Services Contract Extension with Ohio Department of Health SFY 2023

Mr. Eric Kibler made a motion to continue the provision of the Ohio Department of Health (ODH) Home Visiting Services for State Fiscal Year 2023 (July 1, 2022-June 30, 2023) and enter into contract extension with the Ohio Department of Health (ODH) to provide Home Visiting Services. Mrs. Katelyn Miller seconded the motion. With all members in favor, the motion passed.

B. Early Intervention Service Coordination Services Contract with Erie County Family and Children's First Council SFY 2023

Mr. Eric Kibler made a motion to continue the provision of the Ohio Department of Developmental Disabilities (DODD) Early Intervention (EI) Service Coordination Services, for State Fiscal Year 2023 (July 1, 2022-June 30, 2023) and enter into contract with the Ohio Department of Developmental Disabilities (DODD) to provide Early Intervention (EI) Service Coordination Services. Mr. Mark Harrington seconded the motion. With all members in favor, the motion passed.

C. ECBDD Employees Association Union Contract Approval

Mrs. Tracey Susana made a motion to approve the union contract between the Erie County Board of Developmental Disabilities and the Erie County Board of DD Employees Association. This contract is effective 7/1/22 and expiring on 6/30/25. This motion would authorize the Superintendent to execute the contract. Mrs. Katelyn Miller seconded the motion. With all members in favor, the motion passed.

X. SUPERINTENDENT REPORT

- Carrie attended the following virtual/remote meetings, trainings and activities: Ohio Provider Resource Association Provider Friday Five, Ohio Association of County Boards Superintendent Executive meeting, Region 1 Superintendent meeting, Clearwater COG Board meeting, Medical Captive Forum, United Way Board meetings, Ohio Association of County Board Spring Conference, Family and Children's First Council Executive Committee meeting, Clearwater Council of Government Board meeting, Respite Care Life Course training, Clearwater Council of Government Management training, Grief and Loss Trauma training, and the Superintendent Development Program.
- **Media/Public Relations:**
 - Sandusky Register (handout):
 - May 25, 2022- Local Voices **What is an SSA?**
 - Community Connections Calendar- visit the ECBDD website at www.eriecbdd.org/events for our full calendar of events.

- **Personnel:**
 - We have posted and are continuing to interview for an HMG Home Visitor. Gina Stewart of the Clearwater COG is recruiting for our open Home Visitor position at the upcoming local JFS Career Fair.
 - We have filled the SSA Assistant position.
 - We are providing 10 weeks of exercise classes to promote movement and wellness.
 - We are planning to provide a new manager training in 2022.
 - We will be slowly rolling out our new performance management software called PerformYard. This software will complement our current system and protocols offering staff and managers another opportunity for ongoing communication around performance.
- **Providers:**
 - We continue to have a need for Homemaker Personal Care drop-in services for a few individuals in our county. We are continuing to reach out to area providers to fill this need.
 - Diane Corso is continuing to connect and collaborate with Sandusky Transit System (STS) as they enter into a county-wide transportation study to assess community need. She will be part of the steering committee for this effort.
 - We also continue to actively pursue a replacement provider for the “provider of last resort” services, as we must be out of the provider business by 2024.
 - Felicia and Carrie will have our next quarterly provider zoom meeting on July 19th to share information, initiatives, and brainstorm solutions regarding workforce challenges and development.
- **DODD:**
 - Governor Mike DeWine signed [Senate Bill 239](#), which was amended to address Intermediate Care Facility (ICF) rates beginning July 1, 2022. The language in the bill allows the ICF reimbursement methodology to run as outlined in statute. DODD anticipates that the formula will result in an overall increase for the ICF program for state fiscal year 2023.
 - In his second capital budget, Governor Mike DeWine worked with the Department of Developmental Disabilities (DODD) and the Ohio General Assembly to prioritize the housing needs of Ohioans with developmental disabilities. The budget includes \$25 million to fund the Community Capital Assistance (CCA) program which builds, buys, and renovates homes for independent living options across the state. We anticipate accessing these funds for home repairs and improvements, as well as a possible purchase of another CCA home in Erie County.
 - DODD will be providing training to family members on the new OHIO ISP on June 22, from 6:00 to 7:00 pm.
 - DODD will host a TechSummit on August 12. Please see below.



- **OACB:**

- Organized and conducted several additional meetings with key lawmakers on important DD policy priorities (such as the direct support workforce crisis). In total, OACB has now met with more than 25 lawmakers since launching this outreach effort late last year.
- Compiled and distributed 2022 Salary Survey to superintendents, superintendent's assistants, business managers and personnel for annual salary data collection.
- Actively assisted five county boards of DD on their searches for new superintendents, three of which will continue for the next few months.
- Carrie continues to reach out to our association to advocate for a virtual option for Board Member meeting attendance. They are still working on a legislative solution to get permanent hybrid meeting flexibility, but it is unlikely we will achieve that before the expiration of the temporary authority after June 30. There does not seem to be any political will to extend the temporary authority at this time, particularly in the Ohio House.

- **Misc.:**

- Thank you! Joe Watts, Denise Weisenberger, and Diane Corso for their personal initiative in sprucing up our main entrances with ornamental flowerpots.
- Our Early Intervention Program will be offering Toddler Play Days at Edison Park (Milan), Sports Force (Sandusky), and Lakefront Park (Huron).
- Nominations for the 2022 Building Bridges Awards have begun. If you know of anyone who has made a significant contribution to those with developmental disabilities, you may complete a nomination form by going to the site below or we would be happy to send you a nomination form.
<https://www.eriecbdd.org/wp-content/uploads/2022/06/2022Nomination-Form-final.pdf>
- 2022 Board Meeting Attendance & Training Attendance- Since we are near the halfway point of the year, Carrie provided Board Members an update on

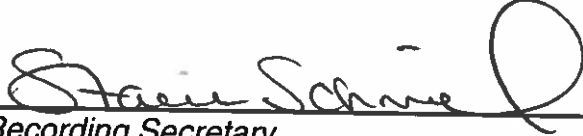
Board Meeting Attendance and Training Attendance. Please see attached. Board Members may miss no more than 3 meetings per year and 4 hours of training are required annually.

XI. EXECUTIVE SESSION

There was no Executive Session.

XII. ADJOURNMENT

Mr. Mark Harrington made a motion to adjourn the Board meeting at 6:35 p.m. Mr. Eric Kibler seconded the motion. With all members in favor the motion passed, and the June Board meeting was adjourned.


Recording Secretary

7-21-22
Date