



*"The mission of the Erie County Board of Developmental Disabilities is to:
Inspire, empower and support individuals and their families."*

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

4405 Galloway Road, Sandusky, Ohio 44870

BOARD MEETING MINUTES

May 17, 2022

PRESENT

Board Members: Dave Danhoff, Mark Harrington, Eric Kibler, Katelyn Miller, Stacey Schmid, and Tracey Susana.

ECBDD Staff: Carrie Beier, Michelle Kelley, and Rachel Malone.

VISITORS SIGNED IN

Jim Meade.

I. CALL TO ORDER

The May 17, 2022, Board Meeting was called to order at 6:04 p.m. by Board President, Mr. Dave Danhoff.

II. ROLL CALL

Roll Call was taken. All Board Members were present.

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

Jim Meade was in attendance today on behalf of the Aktion Club. The Aktion Club is seeking more members. For more information, those interested should be directed to their Facebook page the Lake Erie Aktion Club.

V. APPROVAL OF APRIL 21, 2022, MEETING MINUTES

Mrs. Tracey Susana made a motion to approve the April 21, 2022, Board Meeting minutes as submitted. Mrs. Katelyn Miller seconded the motion. With all members in favor, the motion passed.

VI. BOARD ACTION ITEMS

A. **Ethics Committee:** The Ethics Committee did not meet.

B. Finance Committee

1. Finance Committee Report

The Finance Committee met this month. Rachel Malone reported that the April report was reviewed by the Finance Committee. Rachel shared the following highlights:

- There were three pay periods during the month of April.
- The quarterly payment was made for the waiver match.
- A statewide 6.5% lump sum payment to Providers has been proposed. This has not been finalized and is currently pending review by CMS.

2. Fiscal Report

The Fiscal Report for Month Ending April 30, 2022, was provided for review and approval (handout). Mr. Eric Kibler made a motion to approve the April Fiscal Report as submitted. Mrs. Tracey Susana seconded the motion. With all members in favor, the motion passed.

C. Policy Committee Report

Mrs. Katelyn Miller reported the Policy Committee reviewed two policies in May. These policies were the:

- Behavior Supports Strategies & The Human Rights Committee Policy
- Proper Use of Public Funds Policy

Both policies were reviewed, and no revisions were made. Therefore, approval by the Board is not required on these policies.

VII. OLD BUSINESS

A. Huron County Board of DD Superintendent Services (Emergency)

Carrie Beier reported that we have received the contract back from Erie County Prosecutors office to create a contract for shared Superintendent Services with the Huron County Board of DD Superintendent. These Superintendent Services would be accessible to the Board on an as needed basis, should a Superintendent be needed, due to an emergency situation. The contract will be reviewed with Huron County Board of DD and a motion to approve it will be anticipated in June.

VIII. NEW BUSINESS

A. Provider Appendix K Payment

Carrie Beier reported all county boards are investigating options to support the hourly wage of frontline DD workers by investigating financial options that would not require immediate rule revisions. At this time a 6.5% lump sum is being considered and will equate to \$1.00 per hour increase for front line workers. This option has been reviewed and approved by DODD, OPRA and the Ohio Department of Medicaid. It has been sent to the Centers for Medicare and Medicaid (CMS) at the federal level for approval through Appendix K.

IX. SUPERINTENDENT REPORT

- Carrie attended the following virtual/remote meetings, trainings and activities: OPRA Provider Friday Five virtual, OACB Superintendent Executive meeting, Region 1 Superintendent meeting, Clearwater COG Board meeting, Ohio Rise, Kiwanis Highway Cleanup, Sandusky City Fair Housing session, Ohio Association for Children and Families OACB meeting, Ohio Rise Module 3, Ohio Children's Alliance Conference, Management Training with Kitty Brandal, and Superintendent Development Program.
- **Media/Public Relations:**
 - Sandusky Register (handout):
 - April 29, 2022- Local Voices **Assisting with the parenting journey**
 - Community Connections Calendar- visit the ECBDD website at www.eriecbdd.org/events for our full calendar of events.
- **Personnel:**
 - We have posted and are continuing to interview for an HMG Home Visitor.
 - We have hired and filled all SSA positions and are interviewing to fill the SSA Assistant position.
 - The semi-annual All Staff In-service was held today, May 17th.
- **Providers:**

Felica and Carrie continue to meet quarterly with providers as well as one-on-one if requested to share information, collaborate to address challenges, and offer support as needed.

Diane Corso is continuing to connect and collaborate with Sandusky Transit System (STS) as they enter into a county-wide transportation study to assess community need. She will be part of the steering committee for this effort. We continue to be the provider of last resort for those who are employed in the community. We also continue to actively pursue a replacement for these services as we must be out of the provider business by 2024.

- **DODD:** Several initiatives under development by DODD will be affecting county boards, providers, and individuals we serve. Locally SSA's will be affected by the following initiatives: Ohio ISP, Adult Day, transportation changes, Multi-Disciplinary Comprehensive Assessment Team (MCAT) a program for multisystem youth, the new onsite on-call assessment tool, and workforce shortages particularly residential service providers.

DODD will be providing training to family members on the new OHIO ISP on June 22, from 6:00 pm to 7:00 pm. In Erie County, our SSA's have begun piloting the new OHIO ISP with families and providers in advance of the mandatory September implementation date.
- **OACB:** Bridget Gargan, the Director at the Ohio Association of County Boards of DD, has retired and Adam Herman will be serving as Interim Director. The OACB board has not taken any action at this time to fill the Director position. We believe they will be recruiting nationwide for her replacement.

All county boards are investigating options to support the hourly wage of frontline DD workers by investigating financial options that would not require immediate rule revisions. At this time a 6.5% lump sum is being considered and will equate to \$1.00 per hour increase for front line workers. This option has been reviewed and

approved by DODD, OPRA and the Ohio Department of Medicaid and has been sent to the Centers for Medicare and Medicaid for approval through Appendix K.

- **Misc.**

We will continue to work with our state and local partners to collaborate and address the recruitment of talented and skilled employees and retention of the DSP and residential workforce. Several Superintendents will be meeting with Director Kim Hauck (DODD) and Deputy Director Sara Lawson (DODD) to discuss the need for residential supports for complex needs adults. Due to the workforce shortage, Developmental Centers and Intermediate Care Facilities, are currently not accepting new residents for long term or short-term stabilization placements. This is leaving hospitals with no discharge options and no planning time for county boards. DODD states they have approximately 200 staff openings to be filled and capacity challenges.

We are continuing to offer specialized service coordination and in home supports through Merakey to complex needs youth, individuals, and families.

- **Congrats!**

We want to thank Adrienne Keys and all county board staff for their hard work developing and coordinating our local community resource guide. This has been a very popular resource for our community at large. A gentleman from Bartow County Collaborative, out of Clarksville Georgia, reached out to Adrienne to get guidance on how to reproduce the template for their local post overdose response program. You never know what a difference your hard work will make or how far it may reach!

X. EXECUTIVE SESSION

Mr. Mark Harrington made a motion to enter into Executive Session for **collective bargaining** to prepare, conduct or review collective bargaining. Mr. seconded the motion. Roll call vote followed:

David Danhoff	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Stacie Schmid	AYE
Tracey Susana	AYE

At 6:18 p.m. the Board entered Executive Session.

At 6:32 p.m. the Board exited Executive Session.

XI. ADJOURNMENT

Mrs. Stacie Schmid made a motion to adjourn the Board meeting at 6:33 p.m. Mr. Eric Kibler seconded the motion. With all members in favor the motion passed, and the May Board meeting was adjourned.

XII. TRAINING

Board Member Training was held following the meeting on the topics of: Technology & Tech Home Tour. The training began at approximately 7:00 p.m. and ended at 8:00 p.m.

Stacie Schmel

Recording Secretary

6-15-22

Date