



*"The mission of the Erie County Board of Developmental Disabilities is to:
Inspire, empower and support individuals and their families."*

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Main Conference Room (Room 107), 4405 Galloway Road, Sandusky, Ohio 44870

**BOARD MEETING MINUTES
OCTOBER 17, 2019**

PRESENT

Board Members: Howard Collins, David Danhoff, Mark Harrington, John Hoty, Stacie Schmid, David Stuck and Melissa Tomaro.

ECBDD Staff: Carrie Beier, Michelle Kelley and Rachel Malone.

VISITORS SIGNED IN

Adrienne Keys, Felicia Zendejas, Jennifer Kinney, Diane Corso and James Meade.

I. CALL TO ORDER AND ROLL CALL

The October 17, 2019 Board Meeting was called to order at 5:00 p.m. by President, Mr. David Stuck. Roll Call was taken. All Board Members were present.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

James Meade, on behalf of the Self-Advocates group reported the following:

- A Halloween Dance Party was held on 10/15 at the Harbor House Bar & Grill in Huron. They had a great turnout, with 83 people in attendance.
- An Idea Breakfast will be held on 10/28 from 9-11am at the ECBDD. The group is seeking ideas for 2020 events and presentations. Jim distributed a flyer (handout).

IV. APPROVAL OF SEPTEMBER 19, 2019 MEETING MINUTES

Mr. John Hoty made a motion to approve the September 19, 2019, Board Meeting minutes. Ms. Melissa Tomaro seconded the motion. With all other members in favor, the motion passed.

V. BOARD ACTION ITEMS

- A. **Ethics Committee:** The Ethics Committee did not meet.

B. Finance Committee:

1. Finance Committee Report

Rachel Malone reported the September Finance report was reviewed by the Finance Committee in detail. Rachel shared the following highlights:

- Additional revenue for HMG incentives was received.
- Journal entry corrections were made in conjunction with purchase order corrections at the Auditor's office. The Auditor's office mistakenly used a purchase order assigned to the Board and the expenditures charged against the PO have been corrected.
- Health Insurance for the facilities department is slightly high due to the retirement of a spouse and the addition to our plan.
- Health Insurance increase of 1% is expected going from United HealthCare to Anthem. Savings expected to be \$60,000.
- A new vehicle was purchased replacing an older one.
- Vendors used in and out of Erie County were reviewed.

2. Medicaid Waiver Match

Resolution #: 10-07-2019

Mr. David Stuck made a motion to approve the appropriation of an additional \$500,000 of CY 2019 funds to pay the non-federal share of the services required by section 5126.0511 of the Ohio Revised Code for Medicaid expenditures to assure the services will be available in a manner that conforms to all applicable state and federal laws. It is fully understood the payment of the non-federal share represents an ongoing financial commitment of the Erie County Board of DD.

Mr. David Danhoff seconded the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

Mr. Howard Collins	AYE
Mr. David Danhoff	AYE
Mr. Mark Harrington	AYE
Mr. John Hoty	AYE
Mrs. Stacie Schmid	AYE
Mr. David Stuck	AYE
Ms. Melissa Tomaro	AYE

3. Fiscal Report

The Fiscal Report for Month End September 30, 2019 was provided for review and approval (handout). Mr. Mark Harrington made a motion to approve the September Fiscal Report as submitted. Mr. John Hoty seconded the motion. With all members in favor, the motion passed.

4. Policy Committee Report

The Policy Committee reviewed three policies in October.

- The Ethics Council policy was reviewed, and no revisions were made to this policy. Therefore, this policy does not require Board approval.
- The Information Technology, General Operations and Security Policy and the Funding for Individuals with Comprehensive Needs Policy were

reviewed and revised. Mr. Howard Collins made a motion to approve these two policies as revised. The motion was seconded by Mr. Mark Harrington. With all members in favor, the motion passed.

VI. DEPARTMENT REPORT

A. Waiver Waiting List Report

The Waiver Waiting List Report was shared with Board Members (handout). Felicia Zendejas, Director of Individual & Family Supports, reviewed the report with Board Members. Mr. Howard Collins suggested Waiting Lists be a educational topic for Board Members in 2020.

B. Strategic Plan- 2019 Dashboard- 3rd Quarter Report

The Strategic Plan 3rd Quarter Narrative Report and Dashboard were provided to Board Members for review (handout). Carrie Beier reviewed the highlights from the narrative report. Board Members were encouraged to review the information and inform Carrie of any questions.

VII. OLD BUSINESS

A. Synergy Conference

Carrie Beier reported that the 2019 Synergy Conference was held at Kalahari on 10/2-10/4/19. The event was very well attended with approximately 20 Self-Advocates from Erie County and staff. Guests enjoyed the speakers and the venue.

B. OACB Annual Board Meeting Representative

Mr. John Hoty made a motion to approve that Carrie Beier serve as the Erie County Delegate Representative at the OACB Annual Board Meeting in December of 2019. Mr. Mark Harrington seconded the motion. With all members in favor, the motion passed.

VIII. NEW BUSINESS

A. Director Davis Visit to ECBDD

DODD Director, Jeff Davis office recently reached out to all 88 counties to coordinate visits to each county. Director Davis will visit the Erie County Board of DD on Monday, November 25, 2019. The tentative agenda includes: Coffee with Self-Advocates and Providers, a tour of our building, Speakers Bureau presentation and lunch with all ECBDD staff. We are excited to have him in Erie County on 11/25. Board Members are invited to attend the Coffee or Lunch session if their schedule allows.

IX. SUPERINTENDENT REPORT

- Carrie attended the following meetings, trainings and activities: NADD State of Ohio MI/ID Conference, FCFC Meeting, OACB Federal Fly-in Meetings, OASCF Meeting, Region 1 Superintendent Meeting, Kiwanis meeting, Erie County Chamber of Commerce Cannabis Law Training, Erie County Department of Health Hearing Officer, Synergy Conference, Erie County Self Advocate Meeting, Clearwater Council of Governments Board Meeting, Huron City Schools Be The One community Forum, Erie County Trauma Responsive Community Coalition, FCFC Executive Committee Meeting, ECBDD Awards Banquet, Women in Leadership, OACB Trustee meeting, Huron County Family Initiatives Housing Board Meeting,

Family and Children First Multi-System Youth Webinar, Early Childhood State Advisory Council Meeting.

- Media/Public Relations:
 - Erie County Board of DD & HMG Social Media Statistics – September 2019 (handout).
 - Sandusky Register newspaper articles: None.
 - Community Connections Calendar- October 2019 (handout).
 - Erie Co. Bd. DD Year in Review Video (video viewed).
- Personnel:
 - Open Positions:
 - Individual & Family Support Specialist (vacated position of Lesley Swope)– this position has been reposted.
 - SSA Manager (vacated position of Felicia Zendejas)– This position has been filled. Erin McDougall has accepted the Manager position and will begin in her new role in January of 2020.
 - SSA Assistant- Debbie Crosby has resigned from the SSA Assistant position effective December 31, 2019. This position will be reviewed and posted.
 - SSA (vacated positions of Kristen Barone, Christa Eastman and newly hired Manager)- We have three open SSA positions. Interviews are underway.
 - Part-Time Transportation Driver (2 positions) – Jerry Clifton has been hired to fill one open position. We are reposting to fill the second open position.
 - Developmental Specialist- We are adding a full-time Developmental Specialist position, due to increased referrals and number of children served.
 - Health Insurance: We have completed the process for our Health insurance renewal. Our new carrier will be Anthem Blue Cross Blue Shield with a 1% increase over last year's costs.
 - OACB Federal Fly-In: Carrie had the opportunity to travel to Washington DC on 9/25-9/26/19. She met with the offices of Representatives, Jim Jordan and Marcy Kaptur discussing the issues challenging person's living and working in their communities and the pro's and con's of block granting Medicaid dollars to states. Carrie will be following up with their offices periodically to build an ongoing relationship with these legislators.
 - Cannabis Law Training: Several management team members and Carrie participated in a Cannabis Law webinar training on 10/2/19 provided by the Erie County Chamber of Commerce. We will be looking at offering a training to all staff in the future.
- Building Bridges Awards Banquet: The 2019 ECBDD Building Bridges Awards Banquet was held on Thursday, October 10th, 2019 at Mesenburg's in Huron. A special thank you to Board Members who were able to attend. We had approximately 160 guests in attendance, including Senator Theresa Gavarone. The award winners for this year were:
 - Above and Beyond: Bill Myers
 - Betty Rinderle Award for Success: Shaun Zeno

- Employer of the Year: Sandusky Central Catholic School
- Opening Doors: Sgt. Tracey Susana
- Steve Lippert Advocacy Award: Donna Senko
- OACB Winter Conference: the OACB Winter Conference will be held December 4th, 5th and 6th, 2019 in Columbus. We are awaiting session information from OACB and will forward this to Board Members once we receive.
- Santa Workshop: The Erie Bd. Of DD Santa's Workshop will held on December 7th from 9:00am to 12:00 noon, at the Erie Bd. Of DD. Additional information will be provided to Board Members.
- OACB Information Technology Improvement Initiatives Report:
 - A "proof of concept" project is currently underway to allow county boards to update address information within their own systems and have those systems communicate the changes directly with DODD's databases. Currently, it takes county board 13 steps to change an address for someone in the state's databases. Moving forward it will be 2 steps (November 2019).
 - DODD is also automating updates for the new waiver match rates, which will save county board staff significant time moving forward and allow them to focus on providing an improved level of customer experience.
- Ball v. DeWine Lawsuit Updates:
 - Lori Stanfa reported a tentative settlement agreement has been reached between the State of Ohio, OACB, and the group of plaintiffs primarily represented by Disability Rights Ohio.
 - As part of the tentative agreement, DODD will expand its existing options counseling and pre-admissions counseling programs, allocate 700 state-funded individual option waivers for people who choose a waiver, and increase support for affordable housing and integrated employment and day services.
 - A separate settlement agreement has also been reached between the State of Ohio, OACB, and a group of guardian/parent intervenors that promises to increase family notification about residential service options in Intermediate Care Facilities (ICFs).

X. EXECUTIVE SESSION

Mr. Mark Harrington made a motion to enter into Executive Session for certain personal matters to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee. The motion was seconded by Mr. John Hoty. Roll call vote followed:

Mr. Howard Collins	AYE
Mr. David Danhoff	AYE
Mr. Mark Harrington	AYE
Mr. John Hoty	AYE
Mrs. Stacie Schmid	AYE
Mr. David Stuck	AYE
Ms. Melissa Tomaro	AYE

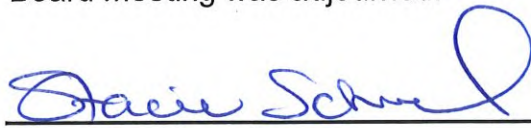
At 5:51 p.m. the Board entered into Executive Session.

At 6:05 p.m. the Board exited from Executive Session.

Ms. Melissa Tomaro made a motion to approve the renewal of the Superintendent's Contract for a term of three years, January 1, 2020 through December 31, 2022. Mr. Mark Harrington seconded the motion. With all members in favor, the motion passed.

XI. ADJOURNMENT

Mr. Mark Harrington made a motion to adjourn the Board meeting at 6:06 p.m. Mr. John Hoty seconded the motion. With all members in favor, the motion passed and the October Board meeting was adjourned.



Recording Secretary

11-22-19

Date